**Applied Research Collaboration**

**Internships**

**2020**

**Application Form**

**Please send an electronic copy of this form by midnight on 11th August 2020 to** [**arc-gm@nihr.ac.uk**](mailto:arc-gm@nihr.ac.uk) **. Short-listed applicants will be interviewed in late August 2020.**

|  |  |
| --- | --- |
| **Applicant name:**  *Title, Forename, Surname* |  |
| **Address for correspondence:** |  |
| **E-mail address:** |  |
| **Landline number/s:**  **Mobile number/s:**  **Bleep (if applicable):** |  |
| **Current Position:** |  |
| **Band/Grade:** |  |
| **Hospital Site/Department:** |  |
| **Please provide a brief summary statement (200 words maximum) of your current role:** |  |

1. **Applicant’s CV**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Professional and Higher Education Qualifications** | | | | |
| Qualification obtained | Institution *(name, city, country)* | Date commenced | Major field of study | Year completed |
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1. **Application questions**

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| --- |
| Please describe any previous research, evaluation or quality improvement experience you have to date (300-500 words) |
|  |
| Why do you want to undertake an internship and how might it help you in your current role and/or future career plans? (300-500 words) |
|  |
| Please state which of our research themes you are interested in undertaking your internship in and why: |
|  |

1. **Agreement from employer**

Your line manager and the manager for your department or service must sign this form to approve of your application and the secondment arrangements.

**Line Manager Approval:**

|  |  |
| --- | --- |
| Applicant Name: | |
| I can confirm that the applicant has discussed this application with me, I understand what it entails and I am supportive of their application. I agree to support their release from practice for 30 days. | |
| Line Manager Signature: | Date: |
| Line Manager Name: | Position: |
| Address: | |
|  | |
| Post code: | |
| Telephone number: | |
| Email: | |

**Declaration and signature by applicant**:

|  |
| --- |
| I confirm that the details and information given on this application form are correct and accurate and no information requested, or other material information has been omitted. |
| Signed by applicant:  Date: |

1. **Commitment**

|  |  |
| --- | --- |
| The ARC-GM Internship requires the following commitment from successful candidates:   * To present a summary of your learning at the end of the internship to your theme supervisor and your capacity building theme contact. | |
| Candidate confirmation of commitment | Signature: |

Completed application should be emailed to: [arc-gm@nihr.ac.uk](mailto:arc-gm@nihr.ac.uk).

Applications will be acknowledged on receipt and you will be notified whether you have been shortlisted for interview.

The application deadline is **midnight on the 11th August 2020**. However, signatures or letters of support from your line manager and service/department manager can be sent in later than this as long as they are submitted before the interview date.