

Applied Research Collaboration Greater Manchester (ARC-GM) Pre-doctoral Fellowship Application Form

Completed applications must be submitted before 5pm on 18th May 2023. Relevant costings and all signatures (or letters of support) from your primary supervisor, line manager, service/department manager and finance contact must be submitted along with your application form.

If you require additional support, please contact ross.atkinson@manchester.ac.uk

*Required

1. Applicant name: Title, Forename, Surname *

2. Address for correspondence *

3. Landline number

4. Mobile number *

5. Current position *

6. Band/Grade *

7. Gross salary per annum *

8. Employing organisation including department/site: *

9. Please provide a brief summary statement (200 words maximum) of your current role: *

Skip to question 10

Applicant's CV

Registration with Professional Bodies

Please provide details of any current registration(s) where applicable to enable confirmation of eligibility

10. Please provide membership reference & institution

11. Please provide membership reference & institution

12. Please provide membership reference & institution

Professional and Higher Education Qualifications

Please provide Higher Education Qualification details

13. Include: Qualification obtained. Institution (name, city, country). Date commenced. Major field of study. Year completed.

14. Include: Qualification obtained. Institution (name, city, country). Date commenced. Major field of study. Year completed.

15. Include: Qualification obtained. Institution (name, city, country). Date commenced. Major field of study. Year completed.

- 16. Include: Qualification obtained. Institution (name, city, country). Date commenced. Major field of study. Year completed.

Publications

- 17. (If relevant) indicate whether published, in press, under review or in preparation presented in order: authors, article title, publication name, publication year, volume and pages

- 18. (If relevant) indicate whether published, in press, under review or in preparation presented in order: authors, article title, publication name, publication year, volume and pages

Conference presentations and posters

19. (If relevant) include name of presentation/poster, conference title and date

20. (If relevant) include name of presentation/poster, conference title and date

Prizes, awards or other relevant esteem indicators

Research

23. Research Grants: (only include grants for which you are a lead or co-applicant)

24. Please describe your research experience to date (max 500 words) *

Details of proposed research

26. Please give an outline of your proposed research that you intend to develop into a PhD application. Introduce your proposed topic, include your central aims, the questions that will guide you, proposed methods and outcomes. It is not essential that your research question is fully formed at this stage or that the methods and design are detailed (max 750 words). *

27. How do you propose to use the time funded by your Fellowship to develop your application for a doctoral submission? Please provide a timeline and key milestones to show how you intend to manage the available time. (max 500 words). *

28. How will patient/client care be improved through your research interest? What difference might it make to current or future practice? (max 500 words) *

29. All applicants should ensure they answer this question. *

Please outline how your proposed research links with the ARC-GM research theme(s) – for information on ARC-GM themes see here: <https://www.arc-gm.nihr.ac.uk/current-arc-work> (max 500 words)

30. *

Please outline where you propose to submit your doctoral fellowship application and the deadline date (e.g. NIHR or similar doctoral fellowship opportunity with submission dates) (max 150 – 200 words)

31. Please provide any other relevant information in support of your application (e.g. this is part of a larger research project) (100 to 200 words) *

Training and support

- 32. **What training and support will you need in preparation of your application for a competitive, peer-reviewed doctoral level research training fellowship? ***

For example, support with formal research training courses (including a Masters module in research); training in specialist skills and research methodologies; placements with other research groups or centres; leadership training; conference attendance; public involvement and engagement; dissemination of relevant research; research experience; professional development

Supervisory Team

You can have up to three pre-doctoral supervisors but one of these must be from ARC-GM; this person could be the primary or co-supervisor.

- 33. **Primary Academic Supervisor - Name** (note that this should be someone with a substantive contract with a Higher Education Institution or a clinical academic with a dual role; this could be someone from ARC-GM) *

- 34. **Statement of support from Primary Academic Supervisor (please add and include the following): ***

Attests to the suitability of you undertaking the Pre-Doctoral Fellowship and agrees to provide primary academic supervision.

35. Primary Academic Supervisor - Institution *

36. Primary Academic Supervisor - Position *

37. Primary Academic Supervisor - description of support provided *

38. Primary Academic Supervisor - email *

39. Please provide justification for inclusion of this supervisor on the team *

Co-supervisor(s)

40. Name of Co-supervisor 1

41. Co-supervisor - Institution

42. Co-supervisor - Position

43. Co-supervisor - description of support provided

44. Co-supervisor - email

45. Please provide justification for inclusion of this supervisor on the team

46. Name of Co-supervisor 2

47. Co-supervisor 2 - Institution

48. Co-supervisor 2 - Position

49. Co-supervisor 2 - description of support provided

50. Co-supervisor 2 - email

51. Please provide justification for inclusion of this supervisor on the team

Costings and approval by Finance

The Pre-doctoral Fellowship award will pay your employing organisation backfill for one of two options (see below). Please liaise with the relevant person in your finance department and your Research and Development Manager to provide you with the appropriate backfill costings for the option you have chosen and enter them below. Please choose either option 1 or option 2

Please ensure this includes any salary increments you are due during the award period.

52. *

Mark only one oval.

Option 1 - 50% FTE commitment over 12 months *Skip to question 53*

Option 2 - 25% FTE commitment over 24 months *Skip to question 56*

Option 1

Please provide the following information based on 50% FTE for 12 months for the period 01/09/2023 – 31/08/2024

53.

Please provide salary costs

54.

Please provide on-costs

55.

Please provide total cost

Skip to question 59

Option 2

Please provide the following information based on 25% FTE for 24 months for the period
01/09/2023 – 31/08/2025

56.

Please provide salary costs

57.

Please provide on-costs

58.

Please provide total cost

Skip to question 59

Financial approval and employer agreement

We will need to liaise with the relevant person in your organisation to organise the payments for your salary costs therefore, please enter the details of the relevant person in your finance department below.

59. N *
a
m
e

60. Organisation *

61. Job title *

62. email address *

63. Finance approval *

Tick all that apply.

I agree to ask the relevant person in my organisation to email arc-gm@nhr.ac.uk by 5pm on 18th May 2023 to confirm this application has been discussed and the costing provided in the application form are accurate

64. Agreement from employer *

Your line manager must approve your application and the secondment arrangements.

Please ask you line manager to provide a separate letter of support to be submitted to arc-gm@nhr.ac.uk

Tick all that apply.

I agree to ask my line manager to provide a separate letter of support by email before 5pm on 18th May 2023

65. Agreement from Service/Department Manager *

Your service/department manager must approve of your application and the secondment arrangements.

Please ask your service/department manager to provide a separate letter of support to be submitted to arc-gm@nhr.ac.uk

I agree to ask my service/ department manager to provide a separate letter of support by email before 5pm on 18th May 2023

Commitment

The Pre-Doctoral Fellowship requires the following commitment from successful candidates:

- To submit a Doctoral application for funding to the NIHR or other appropriate funding body.
- All papers or publications must acknowledge ARC-GM and the candidate's employing organisation.

66. Declaration and signature by applicant: *

I confirm that the details and information given on this application form are correct and accurate and no information requested, or other material information has been omitted.

(Please type full name)

67. Date: *

Example: 7 January 2019
